

You can begin homeschooling your student(s) at any point during the enrollment process.

Enrollment in an Alabama church school is one of the the first steps of your homeschool journey. Alabama requires that the enrollment of a child in a church school shall be filed with the local public school superintendent by the parent or guardian.

Please be aware that Rosewood *does not* provide books, curriculum or online courses - that responsibility is the parents/guardian.

Follow these steps to begin enrollment:

- A photocopy of the parent/guardian's license is needed (the parent who signs the forms) with each family enrollment. The copy of the license is to verify the authenticity of the parent/guardian.
- Second, download, print and fill out the enrollment forms.
- Sign all forms. The Church School Enrollment form needs two signatures and the Family Information form and Request for Records needs one signature each.
- Send the copy of the license and signed forms by email or to the mailing address provided below.

rosewood.bidwell@gmail.com

Rosewood Academy
1301 Rosewood Drive
Maytown, Al. 35118

You will receive the enrollment forms back by email (signed by a Rosewood Administrator). A welcome letter will accompany the enrollment forms. Read the welcome letter and follow the instructions for mailing the enrollment forms to the appropriate BOE and last school attended.

Once you receive the signed forms:

1. Make a copy of the CSEF and keep one for your records. Send a copy to the county or city BOE. This step insures that the public school system knows your child is enrolled and has withdrawn.
2. Make a copy of the RFR and keep one for your records. Send a copy to the last school attended. Families coming from a homeschool program do not need to send a RFR form. This document notifies the school you are withdrawing.
3. Let Rosewood Academy know if the student has been expelled or suspended. There may be additional requirements.
4. Also, let Rosewood Academy know if you plan on returning student to public school within the school year or the following school year. You need to be aware how public schools differ in their requirements for re-enrollment.

**It is the parents' responsibility to deliver or mail the CSEF and RSR form to the appropriate people.

5. Plan a course of study and make goals. Allow children to help in this process. Make use of their strengths, interests and learning styles.